



How to know if ThrIVE Wheeling is right for you: **Thrive Wheeling, LLC is Now Hiring*!**

We're looking for team members who are willing to work hard to earn their pay:

Working in a busy wellness spa is not easy. It's hard to hustle and accomplish multiple tasks, while maintaining a chill and zen vibe for our clients. We need dedicated people who have a serious concern for getting stuff done, while upholding the wellness needs of our clients with the utmost care.

Duties often include, but are not limited to:

- Immaculate and exceptional customer service
- Assist clients with check in, registration/forms, & check out
- Document medical record & consent forms completion
- Prepare clients for services
- Assist spa staff in daily duties
- Stock supplies
- Educate clients about treatments, packages, & pricing
- Answer telephone & emails, take and return messages to clients, scheduling of services
- Maintain inventory
- Cleaning & other duties as assigned by spa management
- Facilitate & uphold a friendly work environment
- General care of facilities
- Observing, documenting and communicating any issues or problems that need to be addressed with team members, management, and spa owners

We employ a fabulous team of ROCKSTARS!

How do YOU know if you are a ROCKSTAR? See how you score - Check the ones that describe you:

- Love to do a good job
- Friendly and Honest
- Believe that clients deserve exceptional care
- Adapt quickly and learn new things
- Can establish and maintain a clean and organized work environment
- Follow directions the way they are given and complete tasks in a timely manner
- Can perform hard physical tasks and stay on your feet for long periods of time
- Take pride in a job well done
- Like to stay busy

Our most successful team members display the following characteristics! How do you measure up?

<input type="checkbox"/> Strong	<input type="checkbox"/> Multi-tasker	<input type="checkbox"/> Works well under pressure
<input type="checkbox"/> Hard-working	<input type="checkbox"/> Fast-paced	<input type="checkbox"/> Handles change well
<input type="checkbox"/> Detail-oriented	<input type="checkbox"/> Great attitude	<input type="checkbox"/> Good common sense
<input type="checkbox"/> Go-getter	<input type="checkbox"/> Good Communicator	<input type="checkbox"/> Good judgement
<input type="checkbox"/> Caring	<input type="checkbox"/> Can work most weekends	<input type="checkbox"/> Good attention to detail
<input type="checkbox"/> Conscientious	<input type="checkbox"/> Not a Quitter	<input type="checkbox"/> Take Direction well
<input type="checkbox"/> Dependable	<input type="checkbox"/> Never late to work	<input type="checkbox"/> Team player, but can work alone
<input type="checkbox"/> Flexible schedule	<input type="checkbox"/> Gives extra effort to ensure awesome teamwork	
<input type="checkbox"/> Able to pass background check, drug test, and work in a cell phone free environment		
<input type="checkbox"/> Can be physically active from the time you clock in until the time you leave		

NOTE: PLEASE TURN IN THIS PAGE WHEN YOU TURN IN YOUR JOB APP!



Please complete entire application COMPLETELY to ensure processing.
 Thrive Wheeling, LLC is an equal opportunity employer. We are dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, sensory disability, sexual orientation, or any other basis prohibited by federal or state laws.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER
 COMMITTED TO HIRING A DIVERSE WORKFORCE.**

PERSONAL INFORMATION (please print):
 Last Name _____ First Name _____

Middle _____

Date (MM/DD/YY) _____

Are you less than 18 years of age? Y N (We are required to comply with federal & state laws)

Are you eligible for employment in the U.S.? Y N

Have you ever been convicted of a felony in the last seven (7) years? Y N (If yes, please list all convictions. A felony does not necessarily disqualify you from employment.)

Address: _____ Street _____ City _____ State _____ Zip Code _____

Phone Number: _____ Home _____ Cell _____ Email Address: _____

EMPLOYMENT DESIRED: (Please keep in mind that the availability of hours may vary.)

Position _____ Salary desired: _____ Date you can start: _____ Desired # of hours/week: _____

Specify hours available for each day of the week:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Are you available to work overtime? Y N

EDUCATION:

	Name & address of school	Circle last year completed	Did you graduate?	Subjects studied/degrees received
High School		1 2 3 4	Y N	
College		1 2 3 4	Y N	
Post College		1 2 3 4	Y N	
Trade, Business, Correspondence Schools		1 2 3 4	Y N	

List skills relevant to the position applied for: _____

Computer Proficiency: _____ Word for Windows _____ Excel _____ Mac _____ Other: _____

Do you speak any other languages? _____ Are you able to lift items over 45 pounds? _____

Describe something that you liked and also something that you disliked about your last job: _____

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this so effective?

FORMER EMPLOYERS: List below current and last two employers, starting with the most recent one first.
 Please include any non-paid/volunteer experience which is related to the job for which you are applying.
 Please complete even if you attach a resume.

Dates From:	Employer/Business Name (Name, Address, Phone, type of business)	Salary or Hourly? Starting _____ Ending _____ If salary, avg. # of hrs. per wk? _____	Position	Reason for Leaving
To:				Can we contact this employer? Y N

Duties performed:

Supervisor's Name:

Phone Number:

Dates From:	Employer/Business Name (Name, Address, Phone, type of business)	Salary or Hourly? Starting _____ Ending _____ If salary, avg. # of hrs. per wk? _____	Position	Reason for Leaving
To:				Can we contact this employer? Y N

Duties performed:

Supervisor's Name:

Phone Number:

Dates From:	Employer/Business Name (Name, Address, Phone, type of business)	Salary or Hourly? Starting _____ Ending _____ If salary, avg. # of hrs. per wk? _____	Position	Reason for Leaving
To:				Can we contact this employer? Y N

Duties performed:

Supervisor's Name:

Phone Number:

REFERENCES: Give below the names of three professional references, whom you have known for the last year:

Name	Address & phone number	Business	Yrs. acquainted & how do you know this person?
1			
2			
3			

I hereby authorize ThrIVE Wheeling, LLC to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable) and previous employers and organizations contacted by ThrIVE Wheeling, LLC to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, and employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application or, if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of ThrIVE Wheeling, LLC. **I understand that I may be required to submit to a drug test and/or background check, as a condition of my employment at ThrIVE Wheeling, LLC.** I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate ThrIVE Wheeling, LLC to hire me. **I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or ThrIVE Wheeling, LLC at any time without prior notice for any reason.**

Date _____ Signature _____